

Appointment of Committee Chairs and Deputy Chairs

Tuesday, 23 September 2025
Council

Strategic Alignment - Our Corporation

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Public

Approving Officer:
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EXECUTIVE SUMMARY

The purpose of this report seeks to appoint Council Members to the positions of:

- Chair of the City Planning, Development and Business Affairs Committee
- Chair of the Infrastructure and Public Works Committee
- Deputy Chair of the Infrastructure and Public Works Committee
- Deputy Chair of the City Finance and Governance Committee

On 11 April 2025, in the matter of *Alexander Hyde v Electoral Commissioner of South Australia, Jing Li*, the Court of Disputed Returns made orders resulting in Jing Li, David Elliott, Carmel Noon and Simon Hou being removed from the office of Councillor of the Central Ward of the City of Adelaide.

Due to the Court Orders multiple Committee Chair and Deputy Chair appointments became vacant.

At its meeting held on 14 April 2025, Council resolved that the Deputy Lord Mayor act as Chair for the City Planning, Development and Business Affairs and Infrastructure and Public Works Committees until the first Council meeting attended by the newly sworn in Central Ward Councillors.

At its meeting held on 9 September 2025, Council:

- Deferred consideration of the appointment of Committee Chairs for the City Planning, Development and Business Affairs and Infrastructure and Public Works Committees and Deputy Chairs for the Infrastructure and Public Works and the City Finance and Governance Committees, until the Ordinary Meeting of Council scheduled for 23 September 2025; and
- Appointed the Deputy Lord Mayor to act as Chair for the City Planning, Development and Business Affairs and Infrastructure and Public Works Committees and as Deputy Chair for the City Finance and Governance Committee from 10 September 2025 until 23 September 2025.

RECOMMENDATION

THAT COUNCIL

1. Notes that the term of appointment for the positions of Committee Chairs for the City Planning, Development and Business Affairs and Infrastructure and Public Works Committees and Deputy Chairs for the Infrastructure and Public Works and the City Finance and Governance Committees will be from 24 September 2025 until the conclusion of the Council term in November 2026.
2. Notes that the method of appointing Council Members to the positions of Committee Chairs for the City Planning, Development and Business Affairs and Infrastructure and Public Works Committees and Deputy Chairs for the Infrastructure and Public Works and the City Finance and Governance Committees will be undertaken in accordance with the Code of Practice for Council Meeting Procedures as follows:

- 2.1. The Presiding Member of the Meeting will call for nominations, which must be accepted or declined by the Council Member who is subject of the nomination.
 - 2.2. The Chief Executive Officer as Returning Officer is authorised to declare the successful candidate appointed to position of Committee Chair or Deputy Chair.
 - 2.3. In the event of only one nomination to the office, the candidate is appointed to the position of Committee Chair or Deputy Chair, announced by the Returning Officer.
 - 2.4. In the event of there being more nominations than required, an election by voting ballot of Council Members present will be undertaken.
 - 2.5. If the votes for two or more candidates for the relevant position are equal, a revote by ballot between tied candidates will be undertaken.
 - 2.6. If the votes for two or more candidates for the position remain equal, lots must be drawn to determine which candidate or candidates will be excluded.
 - 2.7. Upon completion of the ballot process, the successful candidate is announced by the Returning Officer as appointed to the position of Committee Chair or Deputy Chair.
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IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	Strategic Alignment – Our Corporation Enable effective governance, risk management, accountability and transparency at all times in decision making.
Policy	Code of Practice for Meeting Procedures and Code of Practice for Access to Council and Committee Meetings and Documents
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	Council and its Committees will conduct business in accordance with the relevant provisions of the <i>Local Government (Procedures at Meetings) Regulations 2013</i> (SA), the Code of Practice for Meeting Procedures and relevant policies.
Opportunities	Not as a result of this report
25/26 Budget Allocation	The annual allowance for a Council Member is \$31,357.00. If a Councillor is a Presiding Member of a Committee, they receive an additional amount of \$7,839.25 per annum. There is no extra allowance for the Lord Mayor or Deputy Lord Mayor for a Presiding Member role.
Proposed 26/27 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
25/26 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

Background

1. Committees may be established by Council pursuant to Section 41 of the *Local Government Act 1999* (SA) to:
 - (a) assist the council in the performance of its functions.
 - (b) inquire into and report to the council on matters within the ambit of the council's responsibilities.
 - (c) provide advice to the council.
 - (d) exercise, perform or discharge delegated powers, functions, or duties.
2. At its meeting on 26 March 2024 Council re-established its four Core Committees (committees to which all Council Members are appointed) for the remainder of the 2022 – 2026 Council Term as listed below.
 - 2.1. City Community Services and Culture Committee, on the first Tuesday of the month, followed by;
 - 2.2. City Planning, Development and Business Affairs Committee; and
 - 2.3. City Finance and Governance Committee, on the third Tuesday of the month, followed by;
 - 2.4. Infrastructure and Public Works Committee.
3. Council subsequently appointed a Chair and Deputy Chair to each Committee from 1 April 2024 to 31 March 2025 and then repeated this process at its meeting of Council on 25 February 2025, where Council resolved that Council:
 - 3.1. Appoints Councillor Snape as the Chair of the City Community Services and Culture Committee from 1 April 2025 until the conclusion of the Council Term.
 - 3.2. Appoints Councillor Giles as the Deputy Chair of the City Community Services and Culture Committee from 1 April 2025 until the conclusion of the Council Term.
 - 3.3. Appoints Councillor Noon as the Chair of the City Planning, Development and Business Affairs Committee from 1 April 2025 until the conclusion of the Council Term.
 - 3.4. Appoints Councillor Martin as the Deputy Chair of the City Planning, Development and Business Affairs Committee from 1 April 2025 until the conclusion of the Council Term.
 - 3.5. Appoints Councillor Siebentritt as the Chair of the City Finance and Governance Committee from 1 April 2025 until the conclusion of the Council Term.
 - 3.6. Appoints Councillor Elliott as the Deputy Chair of the City Finance and Governance Committee from 1 April 2025 until the conclusion of the Council Term.
 - 3.7. Appoints Councillor Elliott as the Chair of the Infrastructure and Public Works Committee from 1 April 2025 until the conclusion of the Council Term.
 - 3.8. Appoints Councillor Li as the Deputy Chair of the Infrastructure and Public Works Committee from 1 April 2025 until the conclusion of the Council Term.

Court of Disputed Returns Outcome

4. On 11 April 2025, in the matter of *Alexander Hyde v Electoral Commissioner of South Australia, Jing Li*, the Court of Disputed Returns made orders resulting in Jing Li, David Elliott, Carmel Noon and Simon Hou being removed from the office of Councillor of the Central Ward of the City of Adelaide.
5. In accordance with the decision of the Court, the following positions became vacant:
 - 5.1. Chair of the City Planning, Development and Business Affairs Committee
 - 5.2. Chair of the Infrastructure and Public Works Committee
 - 5.3. Deputy Chair of the Infrastructure and Public Works Committee
 - 5.4. Deputy Chair of the City Finance and Governance Committee
6. At its meeting held on 14 April 2025, Council resolved that the Deputy Lord Mayor act as Chair for the City Planning, Development and Business Affairs and Infrastructure and Public Works Committees until the first Council meeting attended by the newly sworn in Central Ward Councillors.
7. This report seeks to appoint Council Members to the positions outlined in Paragraphs 5.1-5.4 herein.

Membership and Role of Core Committees

8. Core Committee membership comprises the Lord Mayor and all Councillors.
9. The roles and responsibilities of each core committee can be viewed in the [Core Committee Terms of Reference and Meeting Procedures](#).

Chair allowances

10. A Council Member who is the Chair of a Committee is entitled to a total Council Member allowance of \$39,196.25, inclusive of an additional Chair allowance of \$7,839.25 per annum.
11. There is no additional entitlement for the Lord Mayor or the Deputy Lord Mayor if they are appointed to the role of a Committee Chair.

Process for nomination and appointment

12. In accordance with section 51 (8) of the *Local Government Act 1999 (SA)* and the Code of Practice for Council Meeting Procedures (Ballot Process):
 - 12.1. The Presiding Member of the Meeting will call for nominations, which must be accepted or declined by the Council Member who is subject of the nomination.
 - 12.2. The Chief Executive Officer as Returning Officer is authorised to declare the successful candidate appointed to position of Committee Chair or Deputy Chair.
 - 12.3. In the event of only one nomination to the office, the candidate is appointed to the position of Committee Chair or Deputy Chair, announced by the Returning Officer.
 - 12.4. In the event of there being more nominations than required, an election by voting ballot of Council Members present will be undertaken.
 - 12.5. If the votes for two or more candidates for the relevant position are equal, a revote by ballot between tied candidates will be undertaken.
 - 12.6. If the votes for two or more candidates for the position remain equal, lots must be drawn to determine which candidate or candidates will be excluded.
 - 12.7. Upon completion of the ballot process, the successful candidate is announced by the Returning Officer as appointed to the position of Committee Chair or Deputy Chair.

DATA AND SUPPORTING INFORMATION

Link 1 – Core Committee Terms of Reference and Meeting Procedures

ATTACHMENTS

Nil

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